



# COTTON UNIVERSITY

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Ref. No.: CU/REGOFF/2017/012/ 13

Date: 1<sup>st</sup> January, 2022

## NOTICE

In continuation of the earlier notice issued vide No. CU/REGOFF/2017/012/1075-82 dated 24 December, 2021, the following two member teams will visit the below mentioned departments and suggest the improvement of infrastructure /requirements /upgradation of facilities within 13<sup>th</sup> January 2022. There point of concern may be :

- The classroom infrastructure like desk bench, table chair, green board, curtain etc
- Facility for computer and smart class/seminar room
- Maintenance of the present infrastructure like computer, Projectors & other instruments
- Overall cleanliness of the Department
- Unused almirahs, Electronic gadgets, booklets, misc. items and their removal
- Systems which are not working & needs a technical personal visit may also may be specifically mentioned
- Present status of the faculty sitting arrangement of faculty
- The status Departmental Library & number of books available for the students
- Status of the Departmental Research Projects
- Record of Published Books, Publications, patents etc at the Departmental level

The recommendations should be such that the work/improvement can be done by the University/a team of faculty members/Staff within a few weeks before the NAAC visit at a short notice.

Serial No	Name of the Faculty Members	Department/Centre to visit
1	Dr Nabajit Talukdar, Dept, of Mathematics Mr Dibyajyoti Borah, Dept. of Statistics	Economics, Archacology
2	Dr Chandan Jyoti Kumar, Dept. of CS&IT Dr Himu Roy, Dept. of Botany	MBBT, Sanskrit and Law

The team members will contact the concerned HoD's, visit and discuss the matter with the faculty members to complete a meaningful exercise.

This has been issued with the approval of Hon'ble Vice Chancellor, CU.

Registrar

Memo No. CU/REGOFF/2017/012/ 13 - 20

Dated: 1<sup>st</sup> January, 2022

Copy for information and necessary action to:

1. PS to VC for kind appraisal of Hon'ble Vice Chancellor, CU
2. All Deans/ Officers/ Heads of Departments /Centre Heads of CU for information.
3. All Members of the Committee for kind information and necessary action.
4. Coordinator, IQAC for information.
- ✓ 5. Computer System Manager to upload the notice in the University Website.
6. Notice Boards
7. Office File

Registrar

3/1/2022