COTTON UNIVERSITY

Panbazar, Guwahati 781001, Assam

APPLICATION FORM FOR NON-TEACHING POSTS

Advertisement No. & Date:

Name of the Post Applied for: …………………………………………………………………..

Affix a recent passport size photograph and sign across it

1. Name in full   :

    ………

2. Father's Name: …….

3. Gender   : …….

4. Date and Place of Birth: ………………………………………………………………………………………………..

5. Nationality: ………..

6. Marital Status: ……

7. Whether belonging to any reserved category:………………………………………………………………………

    (If so, give details and attach attested copy of the certificate)

8. Postal Address: ………………………………………………………………………………...………….

                                 ………………………………………………………………………………………………

                                 ………………………………………………………………………………………………

                                 PIN…………………………………………Contact No.……………………………………

9. Permanent residential address : …………………………………………………………………………….………...

                                 ………………………………………………………………………………………………

                                 ………………………………………………………………………………………………

                                 PIN…………………………………………Contact No.……………………………………

10. Email ID: ………

11. Academic Qualification (beginning with SSC/SSLC or equivalent), supported with self-attested copies.

Examination Degree/ Diploma	University/ Institute	Subject	Year of Passing	% of marks; Grade Class/ Distinction if any

12. Are you employed in Government/ Semi Government/ Public Sector Undertaking? (If so, you are required to submit a "NO OBJECTION CERTIFICATE" from your present employer).

13. Are you under any contractual obligation to serve the Government/ Semi Government/ Public Sector Undertakings? If so, please give details.

14. Experience/ Details of present and previous employment, starting with the most recent one:

Name of the Post	Name of the Organizat ion	Length of Service		Scale of pay/Pay band/AGP/GP As applicable	Temporary /Adhoc	Nature of Duties	Remarks
		From	To				

15. Please give details (Name, Designation, Address, Contact number, e-mail) of two referees who have agreed to provide confidential assessments of your work and abilities. They should be persons you have worked with closely.

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1. Name:

   Dept. /Designation:
   Address:

   Pin:
   Contact No:
   email ID:

2. Name:

   Dept. /Designation:
   Address:

   Pin:
   Contact No:
   email ID:

How soon can you join, if selected? (Reasons thereof): …………………………………………………………………….

Any other additional information to support your candidature including details of technical projects and other activities (you may attach an additional sheet if necessary) ………………………………

………..

I hereby declare that I have carefully read and understood the instructions and regulation referred here in and that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any information is found to be incorrect at any stage.

Signature of Candidate:………………………………………………

Date:…………………………………….

Name in full:………………………………………………………….

Place:………………………………….

Designation/Dept.:………………………………………………….

Address:………………………………………………………………….

…………………………………………………………………………….

Challan Transaction ID …………………………………….Date: ………………………Name of bank: …………………………….

Note: 1. The applicant should affix his/ her recent passport size photograph at the place provided in the bio-data form, failing which his/her candidature is liable to be rejected.

2. Send the completed application form to the Registrar at the address given here.

3. Please enclose attested copies of certificates and bring the originals with you, if called for test and/or interview.

List of enclosures (*please attach copies of certificates, publications etc wherever necessary*)

1.
2.
3.
4.
5.
6.

Signature of the Candidate