



COTTON UNIVERSITY

Panbazar, Guwahati – 781001, India
Website: www.cottonuniversity.ac.in

No.CU/REGOFF/2021/056/ 10198

Dated: 30 December 2021

NOTIFICATION

The following sub-committees have been constituted for web data entry, content migration, Photo/video editing and Assamese translation of the University website with immediate effect with the members and details listed as below.

Sl. No.	Sub-Committee Name	Name of Members	Responsibilities
1	For Language - Assamese	1. Dr. Ambeswar Gogoi, Department of Assamese	Translation of contents excluding official notices files, image files etc.
		2. Dr. Dilip Rajbongshi, Department of Assamese	
		3. Dr. Nur Islam Saikia, Department of Assamese	
		4. Mr. Abhijit Bora, Publication Cell	
2	For Language - English	1. Dr. Deetimali Barua Nath, Department of English	Translation of contents excluding official notices files, image files etc.
		2. Dr. Kalpana Bora Barman, Department of English	Additional :- A short history of the Institution (250 words + 1-2 photos)
3	For University Publications, Magazine, Journals, E-Magazine etc.	1. Dr. Dhrubajyoti Das, Department of English	Short introduction of Cotton magazine/ e-magazine/etc. + Assamese version, uploading magazine, e-magazine contents etc.
		2. Dr. Deepjyoti Kalita, Department of Library Science	
		3. Mr. Abhijit Bora, Publication Cell	
	For Outreach Program page	1. Dr. Narayan Sharma, Department of Environmental Biology and Wildlife Sciences (in consultation with Dr. Sangeeta Barthakur, Department of Statistics	One page write up of activities, with 2-3 photographs
4	For Library page	1. Dr. Deepjyoti Kalita, Department of Library Science	
5	For Photo and Video	1. Dr. Sayanika Dutta, Department of Mass Communication, Journalism and Media Studies	1. Main page photographs (with links) : i. Study @ CU ii. Research highlights iii. News and events iv. Social outreach activities v. HS (Cotton mentors HS)
		2. Dr. Muktikam Hazarika, Department of Mass Communication, Journalism and Media Studies	

Balam 29/12/21



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		3. Mr. Jitmoni Gogoi, Department of Mass Communication, Journalism and Media Studies	2. Photos of Facilities (Library, Computer Centre, sports, Hostels, Guest House, Museum, Health Centre, auditorium, canteen) 3. A campus video clip (45-60 sec duration) alongwith still campus photos. 4. Department photos, as per department requirements.
6	For Overall design, visual aspects, presentation, theme, colour combinations etc.	1. Dr. Muktikam Hazarika, Department of Mass Communication, Journalism and Media Studies 2. Dr. Indrani Sarma, Department of Sociology	
7	For research page of each Department	1. Dr. Rituparna Chutia, Department of Mathematics 2. Dr. Akalesh K. Verma, Department of Zoology 3. Dr. Manjil Hazarika, Department of Archaeology 4. Dr. Tanushree Baruah, Department of Economics (in co-ordination with Departmental web representative/Heads of each Department)	Research page may contain • Department's research highlights describing key research areas, current research projects etc. • Publications in last 2 years • High impact journal publications in last 6 months(with tile page)

All sub-committees are requested to submit their reports and written document to Dr. Sudipta Nandy, with a copy to Registrar on or before 10th January 2022.

This has been issued with the approval of the Honourable Vice Chancellor, dated 29th December 2021.

Registrar

Memo No. CU/REGOFF/2021/056/10199-202

Dated: 30 December 2021

Copy for information to :-

1. PS to the Vice-Chancellor, for kind information of the Hon'ble Vice-Chancellor.
2. Dr. Sudipta Nandy, Associate Professor, Department of Physics.
3. All members of Web Content Committee, for information.
4. All members of the Sub-Committee for information and necessary action.
5. Office file

Registrar