



COTTON UNIVERSITY

Panbazar, Guwahati – 781001, India
Website: www.cottonuniversity.ac.in



ORDER

As per the Govt of Assam Notification number ASDMA.24/2020/158 dated 23rd June 2021, it has been directed to all departmental Heads to ascertain the vaccination status of all Government Servant before releasing the monthly salary remuneration.

In view of the above, the following points may be noted.

1. All Teaching and Non-Teaching employees (Both Regular & Contractual), Project Staff, Guest Employees, Security Guards, Housekeeping Staff, owners of Retail outlets in the CU Campus etc. may kindly to send their COVID 19 vaccination Certificate to gad@cottonuniversity.ac.in or at WhatsApp Number +91- **9127010872**.
2. The hard copy of the same may also be submitted to **Mr. Sailen Patgiri, Head Assistant** Cotton University.
3. Those who have been vaccinated with both the doses are required to submit their **FINAL Certificate** only, whereas those who have been vaccinated with only one dose may submit the **Dose 1 Certificate** and are requested to take their 2nd dose as per the schedule mentioned in the Dose 1 Certificate.

This has been issued with the approval of the Vice Chancellor.

Registrar
Cotton University

No. CCSU/GAD/2013/028/3886-96

Date: 25.06.2021

Copy to:-

1. PS to VC for kind appraisal of the Vice Chancellor, Cotton University.
2. The Director of Higher Education, Assam, Kahilipara, Guwahati-45.
3. The Deputy Commissioner, Kamrup (M), Guwahati.
4. All Officers for information and necessary action.
5. All Deans.
6. All Head of the Departments/Section. They are requested to inform the respective staff.
7. Finance Officer.
8. Pay Cell.
9. Mr. Sailen Patgiri, Head Assistant, he is directed to consolidate the data and submit the same.
10. Office Copy.

Registrar
Cotton University